

Regular Meeting, Ethan Town Board, 10-8-18

The Town of Ethan board met in regular session on October 8, 2018, at the Ethan City Hall at 6:05 pm. Trustees present were Lisa Hjellum, Jason Koch, Megan Perry, Gregg Thibodeau with Nancy Schoenfelder arriving at 6:15. City personnel present: Betty Raymond and Dave Duba.

Chairman Hjellum called the meeting to order and led the Pledge of Allegiance.  
All motions were unanimously voted as aye unless stated otherwise.

**APPROVAL OF AGENDA:** A building permit request was added to New Business. Amended agenda was approved on motion by Koch, second by Perry.

**APPROVAL OF MINUTES:**

Minutes from the September 10th and 17th meetings were approved on motion by Thibodeau, second by Koch. There were no minutes from the Community Center.

**APPROVAL OF CLAIMS:**

Motion Perry, second Thibodeau to approve the claims.

General, sewer, water, preservation and community center funds \* employee and board wages – board wages \$761.88, Finance wages \$1151.79; Public Works wages \$2648.46; SD Retirement \$570.26; Agland Co-op, fuel \$238.42; Badger Meter, \$123.66; CMC Excavation, water leak \$791.16; Davison County Auditor, public safety \$1800.00; Ethan Co-op Lumber, supplies \$11.78; Innovative Office, supplies \$124.99; Menards, supplies \$41.37; NorthWestern Energy, utilities \$1251.70; S&M Printing, supplies \$89.00; Santel, telephone \$157.78; SD DENR, loan payment \$3698.65; SD Department of Revenue, testing \$15.00; Weber Sanitation, garbage service \$1290.00; QuickBooks Payroll Services \$3748.53; SD Dept of Revenue, sales tax \$99.68; US Treasury, employment taxes \$1302.78; USDA, loan payment \$1023.00; WorldPay, credit card machine charges \$47.32; Hanson Rural Water, tower/water \$4125.10.

**FINANCIAL REPORTS:**

Finance Officer discussed the current financials. Also discussed an email from Jeff Bathke and the new Community Center furnace.

**WATER/SEWER REPORT:** Dave reported that water loss is down to 9%. Also reported that chip sealing will not be done this year but the company will honor the quoted price for next year. He is to get that agreement in writing. Dave informed the Board that the payloader rental will increase this year.

**CITIZEN INPUT:** The Board received concerns from several citizens regarding tractor and trailer parking on Drake St. Also, there is concern about snow removal hazards such as a camper at 3<sup>rd</sup> and Maple and vehicles in the 200 block of N 1<sup>st</sup> St. Letters will be sent advising that vehicles must be parked in a way to allow for snow removal.

**OLD BUSINESS:**

**Community Center:** Betty Raymond stated that the ECC board met and will provide minutes at the next council meeting. Discussed upcoming expenditures and events.

**Nuisance Property:** Discussed a water non-payment where the renter skipped town. Council stated that if the owner does not pay as per City Ordinances by the 15<sup>th</sup> the water will need to be shut off.

**Ordinances:** Discussed the first 3 chapters. Revisions and the next chapter(s) will be discussed at the next meeting.

**Driveway for school on 3<sup>rd</sup> St:** Information has not yet been received. Tabled

**Fee Schedule:** In reviewing the Ordinances it was noted that fees and permits for building moving and for sidewalks were not listed on fee schedule. They have now been added. Permits for buildings, moving buildings and sidewalks must be pre-approved by the Town Board.

**Sidewalk Repair:** It has been noted that there are several sidewalks that are safety concerns. Letters will be sent to the property owners advising them of the hazards.

**NEW BUSINESS:**

**Water Late Fee:** Discussed increasing the late payment fee from \$10 to \$25, effective January 1, 2019. Approved on motion by Thibodeau, second by Perry.

**Building Permit:** Discussed a permit for a shed for Gregg Thibodeau. Approved on motion by Schoenfelder, second by Koch.

**EXECUTIVE SESSION (SDCL 1-25-3, 1 & 4, Personnel or Legal):** Motion by Perry, second by Schoenfelder to enter into executive session for legal reasons at 7:15 pm. Exited executive session at 7:30 pm. Motion was made by Perry to move forward with land acquisition and not accept offer and terms submitted by owner. Koch, Perry and Thibodeau, aye; Schoenfelder and Hjellum, nay.

The next meeting will be held November 12<sup>th</sup> at 6:00 pm.

Motion by Thibodeau, second by Koch to adjourn at 7:45 pm.

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Betty Raymond  
Finance Officer

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Lisa Hjellum  
Chairman

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