

Regular Meeting, Ethan Town Board, 1-15-18

The Town of Ethan board met in regular session on January 15, 2018, at the Ethan City Hall at 6:00 pm. Trustees present were Lisa Hjellum, Jason Koch, Nancy Schoenfelder, and Gregg Thibodeau; absent was Megan Perry. City personnel present: Betty Raymond and Dave Duba. Also present: Joe Schroeder, SPN, Tim Neugebauer, Terry Eckstaine, Amy Storm, Michelle Klumb and Jeff Clendening.

Chairman Hjellum called the meeting to order and led the Pledge of Allegiance.  
All motions were unanimously voted as aye unless stated otherwise.

APPROVAL OF AGENDA: Agenda was approved on motion by Schoenfelder, second by Koch.

SCHOOL BOARD: Discussion was held by the council and the school representatives regarding traffic concerns on the east side of the school. Joe Schroeder from SPN presented several options and the possibility of receiving a Community Access Grant through the DOT that would cover 60% of the construction costs. SPN will complete a couple of new proposals based on the discussion. Discussed water drainage and approval for a water flow study for the town was made on motion by Schoenfelder, second by Thibodeau. (School Board, Mr. Eckstaine and Mr. Schroeder left at this point.)

APPROVAL OF MINUTES:

Minutes from the December 11<sup>th</sup> meeting were approved on motion by Koch, second by Thibodeau. Minutes from the Community Center were reviewed.

APPROVAL OF CLAIMS:

Motion Schoenfelder, second Koch to approve the claims.

General, sewer, water, preservation and community center funds \* employee and board wages – board wages \$346.30, employee wages \$3110.63; Muth Electric, Safe Routes \$27,438.75; Yankton Motorsports, side-by-side \$9614.95; SD Dept of Revenue, title fee \$21.20; SD Retirement \$484.40; Agland Co-op, fuel \$227.79; Badger Meter, monthly charge \$70.09; Betty Raymond, mileage \$46.20; Brown & Saenger, supplies \$109.80; Card Services, misc \$289.76; Daily Republic, publishing \$154.18; Dakota Pump, support \$200.00; Dave Duba, conference expenses \$110.92; Davison County Auditor, patrol \$1800.00; Ethan Coop Lumber, roof & ECC bathroom \$4800.00; Mike's Corner, parts \$41.40; Muth Electric, final payment for Safe Routes \$3166.75; NorthWestern Energy, utilities \$1480.13 Petty Cash, \$64.15; Planning & Development District III, dues \$596.00; Santel, telephone \$180.53; SD DENR, fee \$350.00; SD Department of Revenue, testing \$60.00; SD One Call, fee \$8.40; Weber Sanitation, garbage service \$1330.00; QuickBooks Payroll Services \$2714.36; SD Dept of Revenue, sales tax \$92.65; US Treasury, employment taxes \$1061.46; USDA, loan payment \$1023.00; WorldPay, credit card machine charges \$113.31; Hanson Rural Water, tower/water \$4462.00.

FINANCIAL REPORTS:

Finance Officer discussed the current financials. Also requested that the checking account used for the park fund be closed. The funds will still be designated for the park, but the account will be consolidated with the general checking account. Approved on motion by Thibodeau, second by Koch.

WATER/SEWER REPORT: The Board reviewed and discussed the water loss report.

CITIZEN INPUT: None

OLD BUSINESS:

Finance Officer reported that the furnace for the Community Center has been repaired and that replacement should be looked at in the fall. Also, briefly discussed the bat issue. A complaint was received regarding a dog running at large and a letter was sent detailing city ordinances for animals.

Outstanding Loans: Discussed paying off the smaller loans. It was decided to wait until budget discussions later this year.

NEW BUSINESS:

Motion by Thibodeau, second by Koch, to approve the following designations for the year 2018: newspaper, Daily Republic; engineer, SPN & Associates; attorney, Morgan Theeler Law Firm; banks, Farmers State Bank and First National Bank; board pay, \$75.00 per meeting attended; chairman pay, \$150.00 per meeting attended; Finance Officer wages, \$14.25 per hour; Public Works wages, \$16.50 per hour; mileage rate \$0.42, established holiday closings.

State law allows the council to pre-approve expenditures to prevent late fees, and approve recurring payment items such as payroll and its corresponding liabilities. Motion by Koch, second by Hjellum, to approve the Finance Officer to pay the recurring bills in a timely manner.

Discussed employee insurance options. Will look at finding group insurance prior to 2019. Motion by Thibodeau, second by Hjellum, to increase a wage supplement for Dave Duba to \$191.77 per paycheck.

Discussed the landfill permit renewal which is due in May 2018. Motion by Schoenfelder, second by Koch, to proceed with the application.

Discussed a service contract with Dakota Pump, but after discussion it was decided not to proceed with it at this time.

Discussed joint election with the school. Approved on motion by Schoenfelder, second by Hjellum.

Finance Officer presented a list of outstanding water bills from past years and asked for approval to write these accounts off. Approved on motion by Hjellum, second by Thibodeau.

EXECUTIVE SESSION: none

The next regular board meeting is February 12<sup>th</sup> at 6:00 pm.

Motion by Thibodeau, second by Koch to adjourn at 8:15 pm.

\_\_\_\_\_  
Betty Raymond  
Finance Officer

\_\_\_\_\_  
Lisa Hjellum  
Chairman

Published once at the approximate cost of \$\_\_\_\_\_.