

Regular Meeting, Ethan Town Board, 4-9-18

The Town of Ethan board met in regular session on April 9, 2018, at the Ethan City Hall at 6:00 pm. Trustees present were Lisa Hjellum, Jason Koch, Nancy Schoenfelder and Gregg Thibodeau. Absent: Megan Perry. City personnel present: Betty Raymond and Dave Duba. Also present: Mark Endres.

Chairman Hjellum called the meeting to order and led the Pledge of Allegiance.
All motions were unanimously voted as aye unless stated otherwise.

APPROVAL OF AGENDA: Agenda was approved on motion by Schoenfelder, second by Thibodeau.

APPROVAL OF MINUTES:

Minutes from the March 12th meeting were approved on motion by Koch, second by Thibodeau. Minutes from the Community Center were reviewed.

APPROVAL OF CLAIMS:

Motion Schoenfelder, second Thibodeau to approve the claims.

General, sewer, water, preservation and community center funds * employee and board wages – board wages \$415.58, Finance wages \$1149.57; Public Works wages \$2701.72; SD Retirement \$594.50; Agland Co-op, fuel \$274.59; Bailey Metal, \$236.96; Betty Raymond, mileage \$55.44; Brown & Saenger, office products \$58.00; ClerkBooks, \$400.00; Daily Republic, publishing \$161.59; Davison County Auditor, patrol \$1800.00; Donahue Electric, \$102.38; Ethan American Legion, community grant \$500.00; Ethan Coop Lumber, supplies \$17.95; Frontier Precision, equipment \$2295.84; Ashley Hohn, refund deposit \$50.00; Menards, supplies \$369.91; Mike's Corner, parts \$27.00; Morgan Theeler, fees \$93.19; NorthWestern Energy, utilities \$1744.43; Parkston Food Center, ham bingo \$413.86; Santel, laptop & telephone \$1765.26; SD DENR, loan payment \$3698.65; SD Department of Revenue, testing \$15.00; SD Finance Officers Assoc, conference fee \$75.00; SD One Call, \$2.10; Weber Sanitation, garbage service \$1290.00; QuickBooks Payroll Services \$3855.02; SD Dept of Revenue, sales tax \$97.26; US Treasury, employment taxes \$1283.30; USDA, loan payment \$1023.00; WorldPay, credit card machine charges \$24.10; Hanson Rural Water, tower/water \$4126.00.

FINANCIAL REPORTS:

Finance Officer discussed the current financials and changing reporting styles.

WATER/SEWER REPORT: The Board reviewed water loss report and expressed concern over the amount of water loss. Dave will be doing pressure testing and looking for leaks in the water lines. Gregg suggested looking closely at the hydrant on 2nd and Main as there have been issues in the past. Dave also reported that the lagoon volume is up and discussed doing smoke testing of sewer lines. Council approved a mailing about sump pumps not being connected to the sewer. Dave also advised the Council of a weather awareness training and mosquito spraying. Council approved his attendance of the training.

CITIZEN INPUT: None.

OLD BUSINESS:

Community Center: Schoenfelder asked if there was still a need for the bat houses. Decided to continue to look into it.

Nuisance Property: The Board discussed the inspection of the town next week. One property was discussed regarding ongoing mowing issues. Schoenfelder will contact the owner.

Railroad Street: Koch discussed hearing rumors against the project. Stated that all city officials and employees should try to remain neutral until all information has been received. The Finance Officer stated that the application for the new approach onto Highway 42 has been submitted to the State DOT and is pending. Council asked that she contact them about the status of the permit before the next meeting.

Clean Up Day: Designated May 17th and 18th for clean up with dumpsters to be placed at the west end of the City Hall parking lot. Dumpsters will be picked up on Saturday morning, May 19th. Posters will be done detailing specific information and it will also be placed on the city website.

Housing Development: The Board discussed how to get started with a housing development. Will discuss at the next meeting and try to schedule someone to present information on the topic.

Security Cameras: Discussed getting quotes for security cameras to cover city owned property due to vandalism issues. Finance Officer is to present quotes at the next meeting.

NEW BUSINESS:

Fees: Discussed increasing the fee for building permits and basing it on the amount of the new construction. The following schedule was approved on motion by Hjellum, second by Koch. Under \$500, no fee; \$501 to \$5000, \$30; \$5001 to \$10,000, \$40; \$10,001 to \$25,000, \$50; \$25,001 to \$50,000, \$60; over \$50,001, \$70. Permits are to be obtained at City Hall. Fee for malt beverage licenses was increased to \$300 on motion by Schoenfelder, second by Koch, due to fee increase by the State.

SD WARN: Discussed joining this free program regarding emergency services. Approved on motion by Hjellum, second by Thibodeau.

Sewer Repair: Discussed the remaining repairs to the sewer system that were identified last year. Approved doing the repairs on motion by Thibodeau, second by Schoenfelder.

Emergency Response Plan: Reviewed the required plan prepared by Midwest Assistance. Approved on motion by Hjellum, second by Koch.

Spraying City Buildings: Since Dave is not licensed to spray inside buildings, discussed contracting KO Pest Control to spray the Community Center and City Hall for spiders and insects. Approved on motion by Schoenfelder, second by Hjellum.

EXECUTIVE SESSION: none

The next regular board meeting is May 7th at 6:00 pm.

Motion by Koch, second by Schoenfelder to adjourn at 7:30 pm.

Betty Raymond
Finance Officer

Lisa Hjellum
Chairman

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