

Regular Meeting, Ethan Town Board, 5-7-18

The Town of Ethan board met in regular session on May 7, 2018, at the Ethan City Hall at 6:00 pm. Trustees present were Lisa Hjellum, Jason Koch, Megan Perry, Nancy Schoenfelder and Gregg Thibodeau. City personnel present: Betty Raymond and Dave Duba.

Chairman Hjellum called the meeting to order and led the Pledge of Allegiance.  
All motions were unanimously voted as aye unless stated otherwise.

APPROVAL OF AGENDA: Agenda was approved on motion by Thibodeau, second by Koch.

APPROVAL OF MINUTES:

Minutes from the April 9<sup>th</sup> meeting were approved on motion by Perry, second by Thibodeau. There were no minutes from the Community Center.

APPROVAL OF CLAIMS:

Motion Thibodeau, second Koch to approve the claims.

General, sewer, water, preservation and community center funds \* employee and board wages – board wages \$346.30, Finance wages \$1138.42; Public Works wages \$2659.97; Card Services, April \$539.25; SD Retirement \$580.94; Melody Kunkel, deposit refund \$83.97; Aaron Electric, repair \$86.70; Agland Co-op, fuel \$239.79; Badger Meter, \$70.09; Card Services, May \$479.66; Bender's Sewer & Drain, repairs \$4720.00; Campbell Supply, parts \$13.39; Daily Republic, publishing \$160.11; Ethan Historical Society, matching grant \$500.00; James Valley Nursery, landscaping supplies \$987.42; KO Pest Control \$211.45; Menards, supplies \$52.27; NorthWestern Energy, utilities \$1833.19; Premier Pest Control, ECC \$3500.00; Santel, telephone \$164.19; SD Department of Revenue, testing \$15.00; SD Municipal League, conference fee \$25.00; The Curbing Edge, landscaping \$505.10; Weber Sanitation, garbage service \$1310.00; QuickBooks Payroll Services \$3798.39; SD Dept of Revenue, sales tax \$101.60; US Treasury, employment taxes \$1274.56; US Bank, loan payment, \$6399.24; USDA, loan payment \$1023.00; WorldPay, credit card machine charges \$27.73; Hanson Rural Water, tower/water \$4706.00.

OATH OF OFFICE: Koch, Perry and Thibodeau were sworn into office. Each person ran unopposed.

FINANCIAL REPORTS:

Finance Officer discussed the current financials and reported that the contract was done for the sale of 2 city owned lots on Maple Street. These are for building family residences only.

WATER/SEWER REPORT: The Board reviewed water loss report. Dave is in the process of checking for water leaks. Also discussed the high volume to the lagoon and indicated there are some more repairs needed in the sewer lines. Discussed having someone on-call for backup when needed. Dave reported that he had applied for the mosquito grant funds. Discussed uses for the funds if received.

CITIZEN INPUT: None.

OLD BUSINESS:

Community Center: Reported bat proofing is done.

Nuisance Property: The Board discussed the results of the inspection of the town. Letters will be sent out.

Railroad Street: The approval for the approach onto Highway 42 was received. Discussed the need to contact land owners.

Clean Up Day: Everything is set for May 17 and 18 with dumpsters to be picked up around noon on Saturday. Dump will be open for branches and yard debris.

Housing Development: The Board discussed possible housing development. Will contact Ken Sherin, SDSU Extension, to come for a meeting.

Security Cameras: Only received one quote so far. Tabled until June to get more quotes.

Building Permit: Finance Officer presented the new application with the updated fees as approved at the April meeting. Form approved on motion by Hjellum, second by Koch with Schoenfelder opposed.

Landscaping by Gazebo: Materials have been purchased with work to be done in near future.

Lots on Maple: Discussed possibility of the city having a house built and selling it. Will discuss it further at the June meeting.

NEW BUSINESS:

Fee Change: As discussed at the April meeting the fees for liquor licenses must be changed in accordance with state law changes. Finance Officer presented the Ordinance with the final changes which will be published later this week. Approved on motion by Thibodeau, second by Hjellum.

Rate Increase from HRWS: Discussed the notice of a rate increase from Hanson Rural Water effective July 1<sup>st</sup>. Finance Officer will do a rate evaluation and present it at the next meeting for discussion on increasing rates.

EXECUTIVE SESSION: none

A special meeting will be held Monday, May 14<sup>th</sup> at 6:00 pm to discuss liquor license applications.

The next regular board meeting is June 11<sup>th</sup> at 6:00 pm.

Motion by Koch, second by Thibodeau to adjourn at 8:00 pm.

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Betty Raymond  
Finance Officer

\_\_\_\_\_  
Lisa Hjellum  
Chairman

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