

Regular Meeting, Ethan Town Board, 9-10-18

The Town of Ethan board met in regular session on September 10, 2018, at the Ethan City Hall at 6:00 pm. Trustees present were Lisa Hjellum, Jason Koch, Megan Perry, Nancy Schoenfelder and Gregg Thibodeau. City personnel present: Betty Raymond and Dave Duba. Also present, Betsy Raymond

Chairman Hjellum called the meeting to order and led the Pledge of Allegiance.
All motions were unanimously voted as aye unless stated otherwise.

APPROVAL OF AGENDA: Agenda was approved on motion by Perry, second by Schoenfelder

APPROVAL OF MINUTES:

Minutes from the August 13th and 23rd meetings were approved on motion by Thibodeau, second by Koch. There were no minutes from the Community Center.

APPROVAL OF CLAIMS:

Motion Thibodeau, second Perry to approve the claims.

General, sewer, water, preservation and community center funds * employee and board wages – board wages \$831.16, Finance wages \$1160.02; Public Works wages \$2676.06; SD Retirement \$586.06; Adapco, chemicals \$1544.23; Agland Co-op, fuel \$112.83; Badger Meter, \$70.09; Betty Raymond, mileage \$46.20; Dakota Pump, service & repair \$704.08; Dave Duba, mileage \$34.44; ELO Prof LLC, support \$200.00; Innovative Office, supplies \$28.97; Johnson Heating & Cooling, historical repair \$137.22; KO Pest, spray \$211.50; Menards, supplies \$11.48; Miiller Gravel, street gravel \$150.00; Mitchell Clinic, health \$108.00; NorthWestern Energy, utilities \$1512.79; Petty Cash, misc \$64.08; Rylan Leischner, repair pump house \$5000.00; Santel, telephone \$164.86; Scott Supply, parts \$3.52; SD Association of Rural Water, repair & testing \$1000.00; SD Department of Revenue, testing \$761.00; Weber Sanitation, garbage service \$1310.00; QuickBooks Payroll Services \$3836.08; SD Dept of Revenue, sales tax \$100.19; US Treasury, employment taxes \$1280.06; USDA, loan payment \$1023.00; WorldPay, credit card machine charges \$45.27; Hanson Rural Water, tower/water \$4690.90.

FINANCIAL REPORTS:

Finance Officer discussed the current financials. Also discussed creating a Capital Outlay Fund for large projects or equipment. No decision at this time

WATER/SEWER REPORT: Dave reported that water loss is down and that there is another water leak that will be repaired shortly. Discussed quotes from Lemke Digging and CMC Excavation regarding the new water line on Maple Street. Also discussed the chip sealing project for this year. Since it is getting so late in the year Dave will call The Road Guy to postpone until next spring.

CITIZEN INPUT: Betsy Raymond asked if the city would object to the Fire Department removing the curb on the south side of the building and sloping the sidewalk down to street level. After discussion regarding the fire hydrant and protection around it, the council had no objections to the change. The city will pay for the fill needed under the fire hydrant.

A request was received to have 2nd Street blocked off along Main Street for the homecoming parade on September 21st at 2:00 pm just as last year.

OLD BUSINESS:

Community Center: The council reviewed quotes from 4 heating and cooling businesses. After discussion the council voted on motion from Thibodeau, second by Koch, to award the project to Johnson Heating & Cooling.

Nuisance Property: Discussed making a list of the trees needing to be cut back from the road. Dave will make a list and letters will be sent to the property owners.

Railroad Street: Discussed having the city attorney write a letter to the final property owner stating the next step in acquiring the land. Approved proceeding with the acquisition by the following roll call vote: aye - Koch, Thibodeau, Perry; nay - Schoenfelder and Hjellum.

Budget – 1st Reading: Discussed the proposed budget. No changes were suggested and was approved on motion by Perry, second by Schoenfelder.

Ordinances: The Finance Officer stated she is working on updating the ordinances and also suggested reviewing them in sections at the coming monthly meetings. She will also contact District III about reviewing the final draft and doing the publishing.

Snyder sewer issue: Dave talked to Krohmer Plumbing about the sewer line that they thought may have been damaged at some time due to water line repairs. Dave also spoke with Lemke Digging and Brett Scott about the last repair done in that area. Neither could recall any instance where the city put a water line under the sewer line but noted that there was an abundance of tree roots in that area. Since there is no evidence that the city was at fault, it was decided on motion by Thibodeau, second by Perry, that the city would not pay for the repair.

NEW BUSINESS:

3rd Street: The council discussed options for putting another driveway going onto school property so that parents can make a loop through the parking lot when picking up kids. Also discussed the ditch and whether to have a covered culvert or a grass ditch. Schoenfelder volunteered to gather information from Schoenfelder Construction regarding the cost.

Fee Schedule: Discussed the current fee schedule but no changes will be made at this time.

Sidewalk Repair: Due to a recent fall on Main Street because of uneven sidewalks, the City will review the condition of the sidewalks and contact the property owners who may need to repair their sidewalks.

Fund Transfer: The Finance Officer suggested that a transfer of \$30,000 be done from the sewer account to the water account and explained that a resolution is not needed since they are both proprietary accounts. Approved on motion by Thibodeau, second by Koch.

EXECUTIVE SESSION (SDCL 1-25-3, 1 & 4, Personnel or Legal): none

A special meeting be held September 17th at 6:00 pm and the next regular board meeting is October 8th at 6:00 pm.

Motion by Thibodeau, second by Koch to adjourn at 7:44 pm.

Betty Raymond
Finance Officer

Lisa Hjellum
Chairman

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