

Regular Meeting, Ethan Town Board, 12-7-15

The Town of Ethan board met in regular session on December 7, 2015 at the Ethan City Hall at 6:00 pm. Trustees present were Lisa Hjellum, Robert Fitzgerald, Howard Caylor and Jason Koch. Trustee absent was Megan Perry. City personnel present were Sonya Hespe & Brett Scott. Others present were Vilas Kurtenbach, Dave Hohn and Harry Huffman (all left at 6:30 pm) and Pat McCann (arrived 6:35, left 7:16).

Chairman Hjellum called the meeting to order and led the Pledge of Allegiance.
All motions were unanimously voted as aye unless stated otherwise.

Motion Caylor, second Fitzgerald to approve the agenda with an addition of Pat McCann from Maxwell & Bowar.

APPROVAL OF MINUTES

Motion Koch, second Fitzgerald to approve the minutes from the November 9, 2015 regular meeting.

APPROVAL OF CLAIMS

Motion Koch, second Fitzgerald to approve the claims as presented.

General, capital outlay, sewer, water and preservation funds * employee and board wages - board \$346.30, finance \$934.17, hwy & streets \$1,208.91, sanitation \$345.41, parks \$690.82, sewer \$1,002.21, water \$829.51; Hanson Rural Water, bulk water \$3,444.40, loan payment \$423.00; Agland Coop, fuel \$164.51; Badger Meter, services \$67.08; Campbell Supply, supplies \$76.71; Card Services, postage, supplies & equipment \$656.64; Daily Republic, publishing \$88.60; Davison County Auditor, sheriff contract \$1,800.00; Ethan Coop Lumber; repairs \$3,280.00; Henke Tractor Repair, equipment \$8,439.85; Lemke Digging, repairs \$1,016.74; Maxwell & Bowar Agency, insurance \$14,309.00; Menards, supplies & tools \$820.92; Miiller Gravel, repairs \$1,215.00; Morgan Theeler, legal \$225.00; Muth Electric, repairs \$1,638.00; N Perry Construction, labor \$714.29; NorthWestern Energy, utilities \$929.24; Patrick McGeough, deposit refund \$2.74; Petty Cash, postage & repairs \$71.31; Santel, telephone \$143.46; Schoenfelder Construction, street repairs \$408.16; SD Dept of Revenue, annual dues \$400.00; SD Dept of Revenue, testing \$15.00; SD One Call, locates \$3.15; SD Retirement, retirement \$659.96; Sonya Hespe, travel \$83.25; SPN, engineering \$470.50; Weber Sanitation, garbage service \$1,269.99; Brett Scott, cafeteria reimbursement \$90.00; Intuit, fees \$3.71; Aflac, insurance \$100.68; SD Dept of Revenue, sales tax \$90.30; USDA – RD, loan \$368.27 and \$1,023.00; US Treasury, payroll taxes \$1,183.94; WorldPay, credit card machine charges \$35.89.

BUSINESS

Vilas Kurtenbach, Dave Hohn & Harry Huffman, all representing Ethan American Legion, explained to the board their interest in creating a Veterans Memorial in Ethan. They would like to put it along Hwy 42 on the city's property where it would be more visible. The board agreed that something can be worked out once details for the Memorial are established.

Motion Fitzgerald, second Caylor to appoint Chairperson Lisa Hjellum as the designated signor for any agreements, contracts or amendments on the Safe Routes to School Grant.

Motion Koch, second Fitzgerald to approve having a joint election with the school in April 2016 if an election is needed.

The board approved purchasing five loads of gravel to be placed on the west lot north of the community center.

Pat McCann from Maxwell & Bowar Agency reviewed the insurance policy with the board for the annual renewal.

Two new pieces of equipment were authorized to be purchased. A used street sweeper off public surplus auction and a lawn mower from Henke Tractor.

Motion Hjellum, second Koch to proceed with the fund balances that were used in the 2014 audit to go forward instead of having Hespe redo the 2013 year to come up with actual balances. This process has been approved by SD Department of Legislative Audit.

A first reading of the 2015 supplemental budget was reviewed by Hespe and the board.

CITIZEN INPUT

No citizen input.

REPORTS

Monthly reports were reviewed. The next regular board meeting is Monday, January 11th at 6:00 pm. There will be a special meeting in December but the date is not determined at this time.

EXECUTIVE SESSION

Motion Fitzgerald, second Koch to enter into executive session at 8:08 pm pursuant to SDCL 1-25-2.1.

Hjellum declared executive session over at 8:38 pm.

Motion Hjellum, second Fitzgerald to change the health insurance reimbursement policy to meet compliance with the ACA laws.

Motion Caylor, second Koch to give Christmas bonuses to both employees.

Motion Koch, second Fitzgerald to adjourn at 8:43 pm.

Sonya Hespe
Finance Officer

Lisa Hjellum
Chairman

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