

Regular Meeting, Ethan Town Board, 2/9/09

The Town of Ethan board met in regular session on February 9, 2009 at the Town Hall at 7:30 p.m. Members present were Gary Stadlman, Robert Fitzgerald, Terry Mathis, Nancy Schoenfelder and Amy Moe. Others present were Amy Storm, Sonya Hespe, Terry Aker, John Hart, Lonnie and Kathy Roth, Kevin Termeer, Jake Aragon, Randy Schoenfelder, Dale Meinke, Brandon Moe, and Gallus Thill.

Chairman Stadlman called the meeting to order and led the pledge of allegiance. All motions were unanimously voted as aye unless stated otherwise.

N Schoenfelder added to the agenda regarding radio tower. Motion Mathis, second Fitzgerald to approve the amended agenda.

SPN

Terry Aker from SPN informed the board that they will start placing flow meters in the sewer system end of February or beginning of March. Stadlman will help SPN get the locations for the flow meters. Finance Officer will get reports to SPN for their review. There was also discussion about Ash Street between 5<sup>th</sup> and 6<sup>th</sup> Streets that is breaking up. SPN gave a recommendation on this. SPN was also asked to look at the drainage problem on Ash Street and the drainage going by the Post Office and around Poplar Street. Motion N Schoenfelder, second Fitzgerald to hire SPN to look at the projects of Ash Street breakup, Ash Street drainage, and Poplar Street drainage.

OLD BUSINESS

Storm informed the board that a publication deadline was missed for the April town and school election. A school representative talked to the Secretary of State's office whose recommendation was going with a June election. A Moe informed the board that she had talked to the SD Municipal League and they recommended staying with the April election because it could be deemed as illegal to change it. Storm was going to talk to the Secretary of State's office and the schools representative.

Agenda item of Joe Long was not addressed due to not being in attendance.

NEW BUSINESS

Abatement of taxes for trailer house owned by Javern & Anna Mae Hofer on 210 E Elm Street was presented to the board. This trailer house has been sold. Motion Mathis, second Moe to approve the abatement.

A new contract with Hanson Rural Water was presented to the board. The new contract will give us 60 gallons per minute versus the 25 gallons per minute on the old contract. Our new monthly minimum will be \$1,115 versus the old \$415 minimum. This new minimum will take effect July 1, 2009. Motion Mathis, second Fitzgerald to approve the contract with Hanson Rural Water.

Amy Moe inquired about having keys to the front door of the hall and the closet. It was agreed to give her a key to the front door.

Pieschke was not available to give an update on the city pickup so Stadlman addressed the maintenance issues. The city has been having some maintenance issues which are all covered under warranty.

Bank resolutions for Farmers State Bank, Parkston and First National Bank, Mitchell were presented to the board to change signors from Amy Storm to Sonya Hespe. Motion Mathis, second Moe to adopt the bank resolutions.

The fire department requested use of the park for May 30<sup>th</sup> for an Ethan Fun Day. They are planning on having a water fight. Approval was given to tap the hydrant for water. The Fire Dept will be checking with the park board on this also.

Pickup decals were looked at. More sample designs will be looked at before approval.

Hespe requested a microwave for the city office. Motion A Moe, second N Schoenfelder to purchase a microwave.

There was a discussion about Hespe becoming a notary. She will start the paperwork to get this done.

Request was given by Hespe to upgrade the payroll service in QuickBooks to be able to put all employees in the program. Motion Mathis, second Fitzgerald to approve upgrade.

It was discussed about getting a credit card for purchases. The decision was made to get a debit card instead.

March regular board meeting date has been set to Thursday, March 5<sup>th</sup> at 7:30 PM.

**APPROVAL OF MINUTES**

The January 5, 2009 minutes, paragraph 8 should say "Motion Moe, second Schoenfelder to have joint election with the school district in April".

The January 14, 2009 minutes, paragraph 8 should say "It was also agreed that the city maintenance must have his CDL by February 9<sup>th</sup>".

Motion Mathis, second A Moe to approve the amended minutes.

**APPROVAL OF CLAIMS**

Motion Mathis, second A Moe to approve all but general fund claims 8 and 26, water fund claim 5, and sewer fund claim 3.

<u>General Fund</u>			
1	Gary Stadlman	salary	\$83.12
2	Robert Fitzgerald	salary	\$83.12
3	Nancy Schoenfelder	salary	\$83.12
4	Amy Moe	salary	\$83.12
5	Terry Mathis	salary	\$83.12
6	Amy Storm	salary	\$418.34
7	Sonya Hespe	salary	\$300.49
8	Tim Pieschke	Feb 15 and Mar 1 paycheck	
	*** Tim's salary Jan 16th \$710.88 and Feb 2nd \$973.23		
9	Farmers State Bank	payroll taxes	\$183.64
10	SD Retirement	retirement	\$105.60
11	NW Energy	street light 475.23 ; fire hall 8.95	\$484.18
12	Weber Sanitation	garbage service	\$1,250.00
13	Agland	fuel & gas	\$165.01
14	Santel	telephone	\$78.97
15	Mitchell Daily Republic	publishing	\$181.89
16	USDA - RD	monthly loan payment	\$1,023.00
17	USDA - RD	monthly loan payment	\$368.27
18	Lower James RC&D	annual fees	\$55.00
19	Palace Motors	keys cut	\$78.63
20	Mike's Corner	batteries & repairs on yellow truck	\$543.60
21	Menards	supplies	\$139.02
22	Sturdevants	parts & repairs	\$48.30
23	BPI	office supplies	\$58.65
24	Schoenfish & Co	professional fees	\$90.00
25	One Call Systems	bi-annual fee	\$9.85
26	Campbell Supply	parts & repairs	\$312.18
27	Parkston Advance	publishing for FO position	\$19.00
28	Williams Musical	office supplies	\$48.00
29	Farmers State Bank	deposit slips printed	\$15.00
30	Henke Tractor Repair	repair on yellow truck starter	\$136.16

31	Verifications	employee background check	\$41.39
32	Northern Truck Equip	snow deflector & plow shoe	\$406.66
33	Sonya Hespe	QuickBooks payroll upgrade	\$271.79

**Water Fund**

1	Hanson Rural Water	2/09 usage	
	*** Hanson Rural Water January approved claim \$1,917.40		
2	NW Energy	utilities	\$53.27
3	SD Dept of Rev	water testing	\$12.00
4	Randy Wittstruck	Feb 1 salary	\$411.75
5	Tim Pieschke	Feb 15 and Mar 1 paycheck	
6	Schoenfelder Inc	sand by waterbreak	\$79.50
7	Krohmer Plumbing	waterbreak	\$2,028.06
8	Lemke Digging	waterbreak	\$851.70

**Sewer Fund**

1	NW Energy	utilities	\$103.00
2	Santel	telephone	\$29.88
3	Tim Pieschke	Feb 15 and Mar 1 paycheck	

R Schoenfelder asked the town's policy on travel time and mileage reimbursement for trainings and meetings. The town has been paying time for travel to and from Ethan and the mileage.

**EXECUTIVE SESSION**

Motion Mathis, second N Schoenfelder to go into executive session at 9:30 PM.

Motion N Schoenfelder, second Mathis to come out of executive session at 10:41 PM.

**ADDITIONAL BUSINESS**

Motion Mathis, second A Moe to amend the previous motion to accept all claims to be paid with the exclusion of the March 1 payroll for general fund 8, water fund 5, sewer fund 3.

Motion A Moe, second Fitzgerald to dismiss Tim Pieschke from employment with the Town of Ethan effective immediately.

Motion Mathis, second N Schoenfelder to advertise for a new city maintenance employee in the Daily Republic, Parkston Advance, and SD Career Center.

Motion Mathis, second A Moe to amend the earlier motion made to change the January 5, 2009 and January 14, 2009 minutes as follows. The January 5, 2009 minutes, paragraph 8 should say "Motion Moe, second Schoenfelder to have joint election with the school district". The January 14, 2009 minutes, paragraph 8 should say "It was also agreed that the city maintenance must have his CDL by February 9<sup>th</sup>".

Motion A Moe, second N Schoenfelder to have Finance Officer call the Secretary of State office regarding the election and to use their recommendation on when to hold the election.

Meeting adjourned.

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Amy L. Storm  
Finance Officer

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Gary Stadlman  
Chairman

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Sonya Hespe  
Finance Officer