

Regular Meeting, Ethan Town Board, 1-17-17

The Town of Ethan board met in regular session on January 17, 2017, at the Ethan City Hall at 6:00 pm. Trustees present were Howard Caylor, Jason Koch and Logan Sorenson. Trustees absent were Lisa Hjellum and Megan Perry. City personnel present were Betty Raymond & Brett Scott. Others present were Dave and Vicki Hohn and Marty Royston.

Vice Chairman Koch called the meeting to order and led the Pledge of Allegiance.  
All motions were unanimously voted as aye unless stated otherwise.

Motion Caylor, second Sorenson to approve the agenda.

#### APPROVAL OF MINUTES

Motion Caylor, second Sorenson to approve the minutes from the December 12, 2016, regular meeting, the December 22, 2016, special meeting and the December 21, 2016, Community Center meeting.

#### APPROVAL OF CLAIMS

Motion Caylor, second Sorenson to approve the claims as presented.

General, sewer, water, preservation and community center funds \* employee and board wages – board wages \$692.60, employee wages \$3,645.18; Advantage Business Solutions \$135.95; Agland Coop, fuel \$373.65; Badger Meter, services \$69.66; Brown & Saenger, supplies \$63.39; Card Services, postage & supplies \$41.16; ELO Prof LLC, services \$1,474.88; Henke Tractor Repair \$50.36; Menards, supplies \$212.61; Morgan Theeler, services \$1,325.07; Northern Truck, supplies \$709.86; NorthWestern Energy, utilities \$1,716.95; Planning & Development Dist III, due \$588.00; Santel, telephone \$167.53; SD Dept of Revenue, testing \$15.00; SD One Call, locates \$13.65; SD Retirement, retirement \$504.92; Weber Sanitation, garbage service \$1,270.00; QuickBooks Payroll Services \$3,647.04; Aflac, insurance \$73.12; SD Dept of Revenue, sales tax \$110.96; USDA – RD, loan \$368.27 and \$1,023.00; WorldPay, credit card machine charges \$108.59; Hanson Rural Water, tower \$423.00.

#### BUSINESS

Motion Caylor, second Sorenson to approve the following designations for the year 2017: Newspaper, Daily Republic; engineer, SPN & Associates; attorney, Morgan Theeler Law firm; banks, Farmers State Bank in Parkston and First National Bank in Mitchell; board pay, \$75.00 per meeting attended; Betty Raymond, Finance Officer, wages, \$12.50 per hour; Brett Scott, public works, wages, \$42,848.00 annual salary; mileage rate, \$0.45.

Request from the American Legion for a matching funds grant for roof repair. Motion Sorenson, second Caylor to approve match up to \$500.00.

Request from the Art Club for a matching funds grant to purchase art supplies. Approved on motion by Caylor, second by Sorenson to match up to \$500.00.

Community Center reported that there are grant, donation and rental monies coming. Marty Royston requested funds to purchase chairs. Council expressed concern about exceeding budget. Motion by Sorenson, second by Caylor to table until next meeting when full council is present. Marty Royston asked if funds specifically donated for chairs could be used which was approved.

Community Center asked about changing the rental rate of the meeting room to a reduced rate for weekly meetings. After discussion, motion made by Koch, second by Sorenson to leave the rate as is. Motion by Caylor, second Sorenson, to change the contract so that if someone would cancel without notice the deposit would be forfeited.

Marty Royston asked about selling surplus items in the Community Center. Brett Scott said that City would need to declare the items surplus and get a value placed on the items. Marty will make a list of the items for next meeting. Discussion was held on whether the sale funds would go to the City or designated for the Community Center.

Marty Royston also requested that a dumpster be placed at the Community Center. Brett Scott will contact Weber Sanitation. A discussion was also held about snow removal and mowing. No determination was made at this time.

Betty Raymond asked the council to review the savings accounts at Farmers State Bank. Jason Koch or Lisa Hjellum will check into this.

Dave Hohn asked about funding for an AED to be placed in the Fire Hall and also for CPR training classes. After discussion the council asked that the Fire Department submit an invoice.

Brett Scott discussed the Safe Routes to School program. Motion by Sorenson, second by Caylor to appoint Lisa Hjellum as the designated signer.

Betty Raymond requested to purchase additional hours for ClerkBooks training. Motion by Caylor, second by Sorenson to approve 20 hours of time.

#### CITIZEN INPUT

No citizen input.

#### EXECUTIVE SESSION

None

#### REPORTS

No monthly reports. The next regular board meeting is Monday, February 13<sup>th</sup> at 6:00 pm.

Motion Caylor, second Sorenson to adjourn at 7:55 pm.

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Betty Raymond  
Finance Officer

\_\_\_\_\_  
Lisa Hjellum  
Chairman

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