

Special Meeting, Ethan Town Board, 1-6-14

The Town of Ethan board met in regular session on January 6, 2014 at the Ethan City Hall at 5:00 pm. Members present were Lisa Hjellum, Nancy Schoenfelder, Robert Fitzgerald and Howard Caylor. No members were absent. City personnel present was Sonya Hespe. Others present were Tim Bottum (left 6:57 pm), Terry Aaker (left 6:39 pm), and Pat McCann (arrived 5:08 pm, left 6:18 pm).

Chairman Hjellum called the meeting to order and led the pledge of allegiance.  
All motions were unanimously voted as aye unless stated otherwise.

Motion Schoenfelder, second Fitzgerald to approve the agenda.

#### APPROVAL OF MINUTES

Motion Fitzgerald, second Schoenfelder to approve the minutes from the December 9, 2013 regular meeting and December 12, 2013 special meeting.

#### APPROVAL OF CLAIMS

Motion Schoenfelder, second Fitzgerald to approve the claims as presented.

General, sewer and water funds - employee and board wages \$5,618.93; Aflac, insurance \$73.12; Agland Coop, fuel & oil \$191.02; Brown & Saenger, supplies \$125.37; Campbell Supply, supplies \$182.50; Card Services, postage & supplies \$105.80; Daily Republic, publishing \$200.63; Farmers State Bank, payroll tax \$881.22; Gary Stadlman, repairs \$167.28; Hanson Rural Water, bulk water \$5,521.50 and loan payment \$423.00; Marc, supplies \$143.86; Menards, supplies \$125.51; Morgan Theeler LLP, legal \$2,945.00; NorthWestern Energy, utilities \$1,021.07; Planning & Development District III, annual dues \$562.00; S & M Printing, receipt & water books \$665.00; Santel, telephone \$134.97; SD Dept of Revenue, sales tax \$88.65; SD Dept of Revenue, water testing \$13.00; SD Retirement, retirement & penalties \$458.39; SD Unemployment, penalties \$5.00; Sonya Hespe, mileage \$70.67; SPN, services \$580.00; US Treasury, payroll tax & penalties \$750.36; USDA – RD, loan \$368.27 and \$1,023.00; Weber Sanitation, garbage service \$1,270.00; WorldPay, credit card machine charges \$110.60.

#### CITIZEN INPUT

Nancy Schoenfelder on behalf of the Ethan Historical Society asked the board to consider leasing the center room of the city building to the Historical Society.

#### OLD BUSINESS

Nuisance properties were addressed and the process was discussed with Attorney Bottum. An updated list will be sent to the attorney so notifications can be sent.

#### NEW BUSINESS

Pat McCann from Maxwell-Bowar Agency reviewed the renewal of the insurance policy. A couple changes were made to reflect the correct values of items.

Motion Hjellum, second Schoenfelder to approve the following designations for the year 2014: Newspaper, Daily Republic; engineer, SPN; attorney, Morgan Theeler Law firm; banks, Farmers State Bank in Parkston and First National Bank in Mitchell; board pay, \$75 per meeting; Finance Officer wages, \$18.50 per hour plus a health insurance reimbursement of \$4,149.60 annually; maintenance supervisor pay, \$33,809.76 salary plus a health insurance reimbursement of \$7,874.40 annually; mileage rate, \$0.40.

Motion Hjellum, second Schoenfelder to transfer the remaining funds of the money market account in Farmers State Bank into the checking account and then close the money market account.

Engineer Aaker gave a brief update on the construction easements for the lagoon project.

#### REPORTS

Monthly reports were reviewed.

#### EXECUTIVE SESSION

Motion Hjellum, second Schoenfelder to enter into executive session at 6:41 pm pursuant to SDCL 1-25-2.1.  
Hjellum declared executive session over at 7:02 pm.

The next regular board meeting is Monday, February 10<sup>th</sup> at 5:00 pm.

Motion Hjellum, second Schoenfelder to adjourn at 7:04 pm.

\_\_\_\_\_  
Sonya Hespe  
Finance Officer

\_\_\_\_\_  
Lisa Hjellum  
Chairman

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