

Regular Meeting, Ethan Town Board, 7-7-17

The Town of Ethan board met in regular session on July 7, 2017, at the Ethan City Hall at 6:00 pm. Trustees present were Lisa Hjellum, Jason Koch, Megan Perry, and Nancy Schoenfelder. City personnel present: Betty Raymond and Brett Scott. Others present: Gregg Thibodeau and Marty Royston

Chairman Hjellum called the meeting to order and led the Pledge of Allegiance.
All motions were unanimously voted as aye unless stated otherwise.

APPROVAL OF MINUTES

Motion Schoenfelder, second Koch to approve the minutes from the June 16th regular meeting with the following corrections: Commercial Asphalt was incorrectly listed as Mitchell Asphalt and in the discussion of the employee contract it was stated that the contract was mentioned by Brett Scott and should now read Lisa Hjellum. There was also a failed motion (moved by Perry, second Sorenson) to cancel the contract. Schoenfelder commented that since none of the council members are present at the Community Center meetings, they can only review them and not approve them. Community Center minutes from June 26th were reviewed

APPROVAL OF CLAIMS

Motion Koch, second Sorenson to approve the claims.

General, sewer, water, preservation and community center funds * employee and board wages – board wages \$415.57, employee wages \$4737.92; SD Retirement \$731.06; Connie & Paul Frazer, water meter refund \$56.70; Agland Co-op, fuel \$217.20; Bender's Sewer & Drain, video inspection \$23,652.25; Betty Raymond, mileage \$334.80; Brown & Saenger, copier \$449.99; Colonial Research, supplies \$433.80; Commercial Asphalt, patching \$58.05; County Fair, historical \$22.97; Davison County Auditor, quarterly fee \$1800.00; Ethan Co-op Lumber, refund \$50.00; Maxwell & Bowar, insurance \$525.00; Menards, supplies \$24.83; NorthWestern Energy, utilities \$1116.63; RR Construction, Community Center carpet \$465.12; Santel, telephone \$159.00; Scott Supply, parts \$28.25; SD DENR, fees \$190.00; SD Department of Revenue, testing \$15.00; SPN, street project \$600.00; Weber Sanitation, garbage service \$1270.00; QuickBooks Payroll Services \$4741.65; Aflac, insurance \$73.12; SD Dept of Revenue, sales tax \$85.44; US Treasury, employment taxes \$1369.10; WorldPay, credit card machine charges \$34.70; Hanson Rural Water, tower/water \$4654.00.

CITIZEN INPUT

Brett Scott asked the Board if they were under the impression that he was suing the city because he had heard rumors to that effect. He further stated that he was not suing the city and had contacted the City Attorney with employment questions as approved by the Board. The Board stated they were not under the impression that there was a law suit.

BUSINESS

Community Center: Marty Royston asked for approval to start the bathroom project. After discussion the project was approved on motion by Perry, second by Hjellum.

Council Vacancy: Gregg Thibodeau expressed interest in the position. After discussion motion by Schoenfelder, second by Koch to appoint Gregg to complete this year's term. He will then need to file a petition in the 2018 election for a 2 year term to complete Logan Sorenson's term. Gregg will take office at the August meeting.

A draft of the updated Employee Handbook was presented to the Board for review. Discussion will be held at the August meeting.

EXECUTIVE SESSION: At 6:50 pm a motion was made by Schoenfelder, second by Perry, to move into executive session for an employee 6 month review. Hjellum declared the executive session at end at 7:12 pm. The Finance Officer hourly wage will increase to \$13.75 per hour.

REPORTS: Brett Scott reported on the findings of the video screening of the sewer lines. Discussion was held regarding the immediate concerns for repair. The Board asked Brett to schedule with Benders for the most urgent repairs and find out the total cost of that before proceeding with the remaining repairs.

Scott reported also on mosquito spraying. Perry asked if we had received any state funds yet. Finance Officer advised that the contract was signed and sent back to the state and funds should be coming.

The water report showed a loss increase that was due to flushing the hydrants and extra water use by the Fire Department due to fire calls.

The financial reports were also discussed.

A special meeting will be held on July 18th at 6:00 for personnel issues.

The next regular board meeting is August 14th at 6:00 pm.

Motion Koch, second Perry to adjourn at 8:10 pm.

Betty Raymond
Finance Officer

Lisa Hjellum
Chairman

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