

Regular Meeting, Ethan Town Board, 6-13-16

The Town of Ethan board met in regular session on June 13th, 2016 at the Ethan City Hall at 6:00 p.m. Trustees present were Lisa Hjellum, Jason Koch, Howard Caylor, Megan Perry, and Logan Sorenson. City personnel present; Mac Tilberg, Finance Officer. Member of the public present; Leah Mellegaard, Community Center Committee.

Chairperson Hjellum called the meeting to order and led the Pledge of Allegiance. All motions were unanimously voted as aye unless stated otherwise.

Motion by Caylor, second Koch, to approve the agenda with the addition of executive session regarding personnel matters.

APPROVAL OF MINUTES

Motion by Perry, second Sorenson to approve the minutes of May 9th, 2015 Regular meeting and May 23rd, 2015 Special meeting.

APPROVAL OF CLAIMS

Motion by Koch second Perry to approve the claims as presented. General, Sewer, Water, Preservation and Community Center Funds* Employee and Board wages- board \$623.39; employees \$6,505. Hanson Rural Water, bulk water \$3,805 and loan repayment \$423.00; Advantage Business Solutions, software support \$1,300.00; Adapco, mosquito spray \$1,849.20; Agland Coop, fuel \$367.54; Badger meter, services \$68.37; Campbells Supply, Supplies \$178.83; Card Services, postage and supplies \$237.53; Daily Republic, publishing \$260.93; Ethan Coop Lumber, supplies \$31.30; Farmers Alliance, supplies \$144.35; Interstate Glass and Door, repairs \$342.14; Lemke Digging, repairs \$3,724.51; Menards, supplies \$238.43; NorthWestern Energy, utilities \$922.94; Parkston Advance, advertising \$30.00; S&M Printing, supplies \$146.34; Santel, telephone \$152.12; SD DENR, annual fees \$190.00; SD Dept. of Revenue, testing \$15.00; SD One Call, locates \$6.30; SD Retirement, retirement contribution \$628.36; Weber Sanitation, garbage service; \$1,804.85; Mark Endres, reimbursement-park supplies \$126.82; Jason Raymond, reimbursement-park supplies \$84.80; Intuit, fees \$5.57; Aflac, Insurance \$146.23; SD Dept. of Revenue, sales tax \$281.05; USDA Rural Development, loan payment \$368.27; USDA Rural Development, loan payment \$1,023.00; US Treasury, payroll taxes \$1,410.94; World Pay, credit card machine \$35.14.

BUSINESS

Motion by Perry second Koch to approve the Ethan Community Center Rental/Use Contract with the addition of a \$50.00 refundable deposit. The board discussed who would take the deposit and inspect the building before refunding the deposit. The Committee and Finance Officer will develop the guidelines for how this task can be handled. The Committee will work up an annual agreement with the Senior Citizens to address the times they will use the building and the cost with waiving of the deposit. The board also requested the Committee look into the possibility of using the Community Center as a Storm Shelter.

Leah Mellegaard presented the board with the proposed \$20,000 grant application to the SD Community Foundation. She reviewed the Committees proposed budget estimate of \$60,000 for kitchen, flooring, bathroom and basement renovations along with Fund raising to date. The grant is for matching funds and with the donations to date, the required match would be met. Motion by Koch second Perry to approve the grant application.

Motion by Hjellum, second Sorenson to approve taking part in the District III Association of Governments for 2017. The \$585 cost will be included in the 2017 budget.

Motion by Koch, second Caylor to purchase a new trailer for the mower, not to exceed \$1,500 and declare the old trailer surplus.

The board reviewed the nuisance list and directed letters be sent with a 30 day notice to clean up the problems on each of the properties listed. The board prioritized the worst properties and directed they be followed up with the potential of Court action to get the nuisances abated. The letters will be signed by each Board Member. Junk tires will be a priority due to mosquito breeding. A property will be cited for weeds and grass over 10". A notice to property owners in violation will be sent. If the vegetation is not mowed or removed the Town will do so and charge the costs back to the property owner.

EXECUTIVE SESSION

Motion by Hjellum second Koch to enter into executive session at 7:30 p.m. pursuant to SDCL 1-25-2.1
Hjellum declared executive session over at 7:45 p.m.

CITIZEN INPUT

No citizen input

REPORTS

Next meeting date-July 11th, 2016

Motion by Caylor, second Koch to adjourn at 8:00 p.m.

Mac Tilberg
Finance Officer

Lisa Hjellum
Chairperson

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