

Regular Meeting, Ethan Town Board, 5-10-10

The Town of Ethan board met in regular session on May 10, 2010 at the Town Hall at 7:00 pm. Members present were Nancy Schoenfelder, Robert Fitzgerald, Josh Franks (arrived at 9:17 pm), Chad McGuire and Kim Sinkie. City personnel present were Sonya Hespe and Brett Scott. Others present were Colette VanHecke and Darlene Hoffman.

Chairman Schoenfelder called the meeting to order and led the pledge of allegiance. All motions were unanimously voted as aye unless stated otherwise.

Motion McGuire, second Fitzgerald to approve the agenda.

#### APPROVAL OF MINUTES

Motion Fitzgerald, second McGuire to approve the minutes from the April 12, 2010 regular meeting and April 16, 2010 special meeting.

#### APPROVAL OF CLAIMS

Motion Fitzgerald, second McGuire to approve the claims as presented.

#### GENERAL FUND

Brett Scott	salary for May 1 paycheck	\$1,454.94
Chad McGuire	wages	\$83.12
Josh Franks	wages	\$83.12
Nancy Schoenfelder	wages	\$83.12
Robert Fitzgerald	wages	\$83.12
Sonya Hespe	wages	\$552.92
Aflac	employee insurance	\$77.06
Agland Coop	fuel	\$190.71
Amy Storm	election wages	\$125.00
BPI	supplies	\$41.17
Daily Republic	publishing	\$826.92
Ethan Coop Lumber	supplies	\$26.39
Farmers State Bank	payroll taxes	\$422.16
Isabel Erpenbach	election wages	\$125.00
Marlys Paulsen	election wages	\$125.00
McFarland Supply	water fountain	\$520.00
McLeod's	election supplies	\$23.53
Menards	supplies	\$110.13
NorthWestern Energy	utilities	\$435.77
RBS WorldPay	credit card machine usage charges	\$1.83
Santel	telephone	\$80.64
SD Assoc of Code Enforcement	workshop registration	\$90.00
SD Dept of Revenue	sales tax	\$168.60
SD Finance Officer Assoc	Finance Officer school	\$75.00
SD Municipal League	workshop registration	\$20.00
SD Retirement	retirement	\$266.24
Sonya Hespe	mileage	\$22.40
UMB Card Services	supplies	\$64.10
USDA – RD	loan payment	\$654.72
Weber Sanitation	garbage service	\$1,250.00

#### SEWER FUND

Brett Scott	salary for May 1 paycheck	\$484.99
Sonya Hespe	wages	\$184.32
Aaron Electric	wiring generator at lagoon	\$969.99
Aflac	employee insurance	\$25.68
Agland Coop	supplies	\$4.17
Campbell Supply	supplies	\$30.06
Farmers State Bank	payroll tax	\$126.92
Menards	supplies	\$28.66
NorthWestern Energy	utilities	\$114.32
RBS WorldPay	credit card machine usage charges	\$3.00
Santel	telephone	\$30.44
SD Department of Revenue	testing	\$451.00
SD Retirement	retirement	\$88.76
UMB Card Services	postage & supplies	\$58.00
USDA – RD	loan payment	\$368.28

#### WATER FUND

Brett Scott	salary for May 1 paycheck	\$484.99
Sonya Hespe	wages	\$184.32
Aflac	employee insurance	\$25.68
DSG	water meters	\$1,959.54
Farmers State Bank	payroll tax	\$126.92
Hanson Rural Water	bulk water	\$2,946.62
NorthWestern Energy	utilities	\$17.33

RBS WorldPay	credit card machine usage charges	\$3.91
Rebecca VonEye	deposit refund	\$40.00
SD Dept of Revenue	water testing	\$12.00
SD Retirement	retirement	\$88.76
UMB Card Services	postage & supplies	\$34.60
USDA – RD	loan payment	\$368.27

#### OLD BUSINESS

The options for the drainage project on Ash St were reviewed and discussed. Motion Fitzgerald, second McGuire to have Scott order culverts and other material up to \$5,000 that would be needed for the project to be on hand. Scott is also to get cost estimates for labor to be presented at the June meeting.

Street repairs and maintenance were talked about. A few options of which projects to do were brought up. Scott will get costs for chip sealing to see how much can be done in 2010 and present this to the board in June.

Second reading of the revision to Ordinance 5.2.3 was read. This revised ordinance will be adopted 30 days after publication. Motion Schoenfelder, second Fitzgerald to approve the second reading of the revised ordinance.

A REVISION TO CHAPTER 5:2.3 TO AMEND THIS SECTION TO READ AS FOLLOWS:

#### **Section 5.2.3 Classifications and Fees**

The following classifications and fees are established for on and off-sale dealers in distilled spirits, wines, and malt beverages:

- A. The off-sale yearly license fee for the sale of alcoholic beverages, other than malt beverages, shall be Three Hundred (300) Dollars;
- B. The on-sale yearly license fee for the sale of alcoholic beverages, other than malt beverages, shall be Five Hundred (500) Dollars;
- C. The on-off sale yearly license fee for the sale of malt beverages, shall be Three Hundred (300) Dollars;
- D. The off-sale yearly license fee for the sale of malt beverages, shall be Two Hundred (200) Dollars;
- E. The on-off sale yearly license fee for the sale of wine shall be Five Hundred (500) Dollars;
- F. The off-sale yearly license fee for the sale of package beer and South Dakota wines shall be Two Hundred Twenty-Five (225) Dollars.

First Reading: April 12, 2010

Second Reading: May 10, 2010

The floor plan for the new city office and shop was looked at. There was some talk about possible changes on the main floor of the office area but it was decided to leave as is. The lower level was talked about with an agreement that a room would be added for old city records and a utility room. The rest of the lower level would be left open at this time. Colette VanHecke and Darlene Hoffman from the Ethan Historical Society were present to request space in the building.

#### NEW BUSINESS

The Oath of Office was rendered to Nancy Schoenfelder, Robert Fitzgerald and Kim Sinkie.

Motion McGuire, second Fitzgerald to appoint Nancy Schoenfelder as chairman.

Motion McGuire, second Sinkie to appoint Robert Fitzgerald as vice-chairman.

Motion Schoenfelder, second McGuire to appoint Chairman Schoenfelder and Vice-chairman Fitzgerald as signatory's on the bank accounts at Farmers State Bank in Parkston and First National Bank in Mitchell.

The tree removal ordinance was reviewed after a request for the city to cost-share the removal of some trees. The trees in question are not considered dead or diseased so there will not be any cost-share. Permission was given to the owner to have the trees removed.

A residence had a water leak resulting in 59,000 gallons of water usage. This residence normally has only 3,000 gallons a month in usage. The owner requested a discounted rate for the additional water. After discussion by the board there was a motion by Franks, second by Fitzgerald that in the event of a water leak or break, the tenant will pay 10% above the city's cost per 1,000 gallons on any water usage that is double the tenants monthly average usage from the previous 12 months. This leak or break would have to be noted by city maintenance on our water readings that there is an abnormal increase in usage somewhere in the system.

The abandoned and neglected buildings were discussed. Motion Franks, second Sinkie to have an ordinance written to adopt the current version of the International Code Enforcement handbook. This will be researched by Hespe and the city attorney and an ordinance will be created.

Schoenfelder dismissed herself and turned the meeting over to vice-chairman Fitzgerald.

Hespe asked the board about setting up a fee for tenants that don't read their own water meter. After some discussion it was decided that the ordinance will be changed to reflect a new date of when the water will be shut off. If a meter is not read and full payment received by this date the water will be shut off instead of city personnel reading the meter and figuring the bill for the tenant. First reading on this change will be at the June meeting.

#### REPORTS

Scott reported on the lagoon. It's still pumping at 100,000/day. He advised the board that we need to end the discharge and take a chance of having to do another one in the future or get a pump and pump the water from cells 1 and 2 into the wetland to get the levels of the cells down.

Hespe gave the sheriffs report to the board. Clean up day volunteers will receive 2 free months of garbage service for their time and if they provided a vehicle or trailer they will receive a \$25 gift certificate to help pay for gas and usage. Jake Aragon had requested the city allow him to put in a sidewalk

from his front door to the street. This would go in the city right-of-way. The board approved this as long as Jake signs a waiver stating the city is not liable for any damage to the sidewalk due to city maintenance (example snow removal).

Next regular board meeting is Monday, June 7 at 7:00 pm.

Motion Franks, second McGuire to go into executive session for personnel at 11:02 pm.  
Fitzgerald declared executive session over at 11:08 pm.

Motion McGuire, second Sinkie to adjourn at 11:08 pm.

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Sonya Hesse  
Finance Officer

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Nancy Schoenfelder  
Chairman

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