

Regular Meeting, Ethan Town Board, 5-12-14

The Town of Ethan board met in regular session on May 12, 2014 at the Ethan City Hall at 5:00 pm. Members present were Lisa Hjellum, Nancy Schoenfelder, Robert Fitzgerald, Howard Caylor, Joe Long and Dale Meinke. No members were absent. City personnel present were Sonya Hespe & Brett Scott. Others present were Tim Bottum, Ray Wermers (left 8:27 pm) & Camden Hofer (left 5:37 pm).

Chairman Hjellum called the meeting to order and led the pledge of allegiance.
All motions were unanimously voted as aye unless stated otherwise.

Motion Fitzgerald, second Caylor to approve the agenda.

APPROVAL OF MINUTES

Motion Schoenfelder, second Caylor to approve the minutes from the April 7, 2014 regular meeting and April 14, 2014 special meeting.

APPROVAL OF CLAIMS

Motion Schoenfelder, second Hjellum to approve the claims as presented.

General, capital outlay, sewer and water funds - employee and board wages \$6,329.26; Hanson Rural Water, bulk water \$3,215.00 and loan payment \$423.00; Brown & Saenger, supplies \$4.79; Card Services, postage & supplies \$120.43; Cook's Inn, election meals \$38.35; Daily Republic, publishing \$713.18; Ethan Coop Lumber, repairs \$28.66; Lemke Digging, repairs \$571.43; McLeod's, election supplies \$8.95; Menning Backhoe, construction \$96,756.30; Michael Todd & Co, supplies \$177.33; Morgan Theeler LLP, legal \$1,275.00; NorthWestern Energy, utilities \$848.56; Santel, telephone \$127.00; SD Dept of Revenue, testing \$13.00; SD One Call, locates \$11.55; SD Retirement, retirement \$664.98; Sonya Hespe, travel \$100.00; SPN, services \$8,109.80; Topkote, street repairs \$17,504.71; Weber Sanitation, garbage service \$1,270.00; SD Human Resource Assoc, workshop fees \$100.00; Intuit, fees \$3.07; Aflac, insurance \$100.68; Farmers State Bank, payroll tax \$1,297.34; SD Dept of Revenue, sales tax \$83.95; USDA – RD, loan \$368.27 and \$1,023.00; WorldPay, credit card machine charges \$25.63, US Treasury, payroll tax \$770.03. Park fund expenses – Harve's Sport Shop, supplies \$67.95.

OLD BUSINESS

Motion Fitzgerald, second Schoenfelder to approve the loan and grant agreements with DENR for the meter project. Approval was given for SPN to proceed with preparing bid documents.

Approval given for chip sealing to be done this year with the addition of residential Main St.

A gift was presented to Schoenfelder for her seven years as a Trustee.

NEW BUSINESS

The Oath of Office was rendered to Joe Long & Dale Meinke.

Motion Caylor, second Fitzgerald to appoint Lisa Hjellum as chairman.

Motion Caylor, second Meinke to appoint Robert Fitzgerald as vice-chairman. Fitzgerald abstained from the vote.

Motion Caylor, second Meinke to appoint Chairman Hjellum and Vice-chairman Fitzgerald as signatory's on the bank accounts at Farmers State Bank in Parkston and First National Bank in Mitchell.

Motion Long, second Caylor to approve the malt beverage licenses for Agland Coop, Chubby's and Cook's Inn, pending license agreements are met and outstanding balances are paid to the Town.

Hespe gave an update of the plans Ethan is working on to celebrate the State's 125th.

Motion Long, second Caylor to declare the garage door from the loading ramp as surplus. The average appraisal was set at \$333.00. Fliers will be posted and the door will be sold on a first come first serve basis.

Approval was given for the 4'x8' sign for the City Hall building.

Clean-up day was discussed.

Motion Long, second Hjellum to approve the letters that were drafted for nuisance properties. The letters were reviewed by Attorney Bottum.

Hespe presented financial information to the board. Bank account balances, loan balances and outstanding water bills were reviewed.

REPORTS

Monthly reports from sheriff's office, lagoon & tower readings were available to the board for review. Scott received an award from DENR for 2013 Operation and Maintenance for the wastewater treatment facility. Scott and the Town received an achievement award from DENR for our public water system meeting the requirements of the Safe Drinking Water Act.

EXECUTIVE SESSION

Motion Long, second Caylor to enter into executive session at 8:27 pm pursuant to SDCL 1-25-2.1.

Hjellum declared executive session over at 9:09 pm.

The next regular board meeting is Monday, June 9th at 5:00 pm.

Motion Fitzgerald, second Long to adjourn at 9:09 pm.

Sonya Hespe
Finance Officer

Lisa Hjellum
Chairman

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