

Regular Meeting, Ethan Town Board, 10-13-10

The Town of Ethan board met in regular session on October 13, 2010 at the Town Hall at 7:00 pm. Members present were Nancy Schoenfelder, Robert Fitzgerald, Josh Franks, Chad McGuire and Kim Sinkie. City personnel present were Sonya Hespe and Brett Scott. Others present were Dale Meinke, Gallus Thill, Brad Ciavarella (arrived at 7:21, left at 8:05), Jason Anderson (arrived at 7:21, left at 8:05), Jay Larson (arrived at 7:40, left at 8:14) and Tim Storm (arrived at 8:33, left at 9:06).

Chairman Schoenfelder called the meeting to order and led the pledge of allegiance. All motions were unanimously voted as aye unless stated otherwise.

Motion Fitzgerald, second Franks to approve the agenda.

APPROVAL OF MINUTES

Motion Franks, second Sinkie to approve the minutes from the September 8 regular meeting and September 20 special meeting.

APPROVAL OF CLAIMS

Motion McGuire, second Fitzgerald to approve the claims as presented.

GENERAL FUND

|                     |                                   |            |
|---------------------|-----------------------------------|------------|
| Brett Scott         | salary for October 1 paycheck     | \$1,454.97 |
| Chad McGuire        | wages                             | \$41.55    |
| Josh Franks         | wages                             | \$83.11    |
| Kim Sinkie          | wages                             | \$41.55    |
| Nancy Schoenfelder  | wages                             | \$41.55    |
| Robert Fitzgerald   | wages                             | \$83.11    |
| Sonya Hespe         | wages                             | \$431.35   |
| Aflac               | employee insurance                | \$77.06    |
| Agland Coop         | fuel                              | \$104.50   |
| BPI                 | supplies                          | \$69.96    |
| Campbell Supply     | supplies, tools, grass seed       | \$647.84   |
| Ciavarella Design   | architect service                 | \$1,485.00 |
| Daily Republic      | publishing                        | \$36.66    |
| Ethan Coop Lumber   | supplies                          | \$11.49    |
| Farmers State Bank  | payroll taxes                     | \$450.64   |
| Inspection Services | building inspections              | \$385.00   |
| JP Cooke Co         | pet tags                          | \$75.63    |
| Menards             | supplies                          | \$29.26    |
| Miiller Gravel      | street repair                     | \$440.00   |
| Morgan Theeler LLP  | legal                             | \$191.00   |
| NorthWestern Energy | utilities                         | \$433.05   |
| One Call            | locates                           | \$8.40     |
| RBS WorldPay        | credit card machine usage charges | \$0.92     |
| Santel              | telephone                         | \$99.61    |
| SD Retirement       | retirement                        | \$267.04   |
| Sonya Hespe         | cafeteria plan reimbursement      | \$180.00   |
| UMB Card Services   | postage & supplies                | \$66.51    |
| USDA – RD           | loan payment                      | \$368.28   |
| Weber Sanitation    | garbage service                   | \$1,250.00 |

PARK FUND

|                |            |         |
|----------------|------------|---------|
| Agronomy Plus  | grass seed | \$94.50 |
| Menards        | supplies   | \$49.35 |
| Roger Pollreis | supplies   | \$17.06 |

SEWER FUND

|                     |                                   |          |
|---------------------|-----------------------------------|----------|
| Brett Scott         | salary for October 1 paycheck     | \$484.98 |
| Sonya Hespe         | wages                             | \$143.79 |
| Aflac               | employee insurance                | \$25.68  |
| Farmers State Bank  | payroll tax                       | \$127.26 |
| NorthWestern Energy | utilities                         | \$56.76  |
| RBS WorldPay        | credit card machine usage charges | \$1.55   |
| Santel              | telephone                         | \$30.22  |
| SD Dept of Revenue  | testing                           | \$315.00 |
| SD Retirement       | retirement                        | \$89.02  |
| Sonya Hespe         | cafeteria plan reimbursement      | \$60.00  |
| UMB Card Services   | postage & supplies                | \$5.54   |
| USDA – RD           | loan payment                      | \$654.72 |

WATER FUND

|                     |                                   |            |
|---------------------|-----------------------------------|------------|
| Brett Scott         | salary for October 1 paycheck     | \$484.98   |
| Sonya Hespe         | wages                             | \$143.79   |
| Aflac               | employee insurance                | \$25.68    |
| Farmers State Bank  | payroll tax                       | \$127.26   |
| Hanson Rural Water  | bulk water                        | \$2,763.80 |
| NorthWestern Energy | utilities                         | \$14.83    |
| RBS WorldPay        | credit card machine usage charges | \$3.03     |

|                    |                              |          |
|--------------------|------------------------------|----------|
| SD Dept of Revenue | water testing                | \$12.00  |
| SD Retirement      | retirement                   | \$89.02  |
| Sonya Hespe        | cafeteria plan reimbursement | \$60.00  |
| UMB Card Services  | supplies & postage           | \$1.27   |
| USDA – RD          | loan payment                 | \$368.27 |

**OLD BUSINESS**

Brad Ciavarella and Jason Anderson presented 2 options for floor plans and 3 options for the exterior of the new city building. Approval was given to have Ciavarella Design proceed with the site survey and soil borings.

Jay Larson from Midwest Assistance Program gave the priority listing of the various projects that were submitted. He also stated that at this time USDA-RD has one of the lowest interest rates they've had at 3%.

The topic of forming sub-committees within the board was revisited. After some very heated discussion a motion was made by McGuire and seconded by Sinkie to dismiss having committees. Before a vote was taken on this more discussion arised and McGuire handed in his resignation from the board and exited the meeting at 8:31. Roll call vote on the motion was Aye – Sinkie, Franks. Nay was – Schoenfelder, Fitzgerald. Motion failed due to lack of majority.

The report that was received from John Irvine for the building inspections was reviewed. A courtesy letter will be sent to the property owners that had violations allowing them time to resolve the issue(s) before an abatement process will be administered.

**NEW BUSINESS**

Tim Storm representing the Ethan Rural Fire District visited with the board about where the town sits on the progress of the new building. He also asked about how the snow removal would be handled this winter. In the January 11, 2010 minutes it was written "At the special meeting on December 30, 2009 the snow removal procedure was talked about regarding snow removal around the fire hall. It was decided that the city will push the snow in front of the fire bays and door to get it out of the way for emergencies. The maintenance supervisor will come back when time allows and remove the pile. If a bigger snow storm comes or time does not allow the city to remove the pile then the fire district will hire someone to remove the pile." This will remain in effect for the upcoming year. The current plow route for the city is around the school, then Main Street, then East-West streets, then North-South streets.

Motion Franks, second Fitzgerald to adopt a resolution supporting the Davison County Multi-Jurisdiction Pre-Disaster Mitigation Plan.

**RESOLUTION # 2010-2**

**WHEREAS** a Pre-Disaster Mitigation Plan for Davison County (the Plan) has been developed; and

**WHEREAS** the Town of Ethan participated in the development of the Plan; and

**WHEREAS** the Plan will be used as a disaster mitigation planning tool as deemed appropriate by the Ethan Town Board.

**NOW THEREFORE BE IT RESOLVED** that the Ethan Town Board hereby adopts and supports the Plan, and will take action to ensure that the Plan is implemented.

This resolution is effective immediately upon passage.  
Adopted this 13<sup>th</sup> day of October 2010.

Nancy Schoenfelder, Town Board President  
ATTEST: Sonya Hespe, Finance Officer

Scott gave an update on the tractor & presented some information on new tractors. There was also discussion about other equipment or possibly purchasing a skid-steer. There is funds budgeted for equipment in the 2010 budget. The board asked Scott to look at the tractors and skid-steer to see about cost and what would function better for the towns needs.

**REPORTS**

Scott apologized to the board for his earlier communication and that his intent was not to have McGuire resign. There is communication issues that need resolved and he asked if it could be put on the November agenda. Hydrant flushing will be done October 14<sup>th</sup>. The maintenance on the hydrants will be completed soon. The water infiltration is down at the lagoon. He recommends televising the sewer lines again.

Hespe showed the sheriff report and reminded the board that there will be a special meeting on Monday, October 18<sup>th</sup>.

Next regular board meeting is Monday, November 8 at 7:00 pm.

Motion Franks, second Schoenfelder to adjourn at 10:18 pm.

\_\_\_\_\_  
Sonya Hespe  
Finance Officer

\_\_\_\_\_  
Nancy Schoenfelder  
Chairman

Published once at the approximate cost of \$\_\_\_\_\_.