

Regular Meeting, Ethan Town Board, 10-14-15

The Town of Ethan board met in regular session on October 14, 2015 at the Ethan City Hall at 6:00 pm. Members present were Lisa Hjellum, Robert Fitzgerald, Howard Caylor, Jason Koch and Megan Perry. No members were absent. City personnel present were Sonya Hespe & Brett Scott (left 7:00 pm). Others present were Dale Meinke (left 7:00 pm) and Joe Schroeder (arrived 6:07 pm, left 6:22 pm).

Chairman Hjellum called the meeting to order and led the Pledge of Allegiance. All motions were unanimously voted as aye unless stated otherwise.

Motion Fitzgerald, second Perry to approve the agenda.

APPROVAL OF MINUTES

Motion Koch, second Fitzgerald to approve the minutes from the September 15, 2015 regular meeting and the September 3, 2015 and September 21, 2015 special meetings.

APPROVAL OF CLAIMS

Motion Fitzgerald, second Caylor to approve the claims as presented.

General, capital outlay, sewer, water and preservation funds * employee and board wages - board \$1,038.95, finance \$1,565.34, hwy & streets \$1,107.65, sanitation \$316.48, parks \$632.95, sewer \$1,154.73, water \$996.49; Hanson Rural Water, bulk water \$4,379.20, loan payment \$423.00; petty cash, cash \$150.00; Agland Coop, fuel & repairs \$403.25; Brett Scott, cafeteria plan \$120.00; Brown & Saenger, supplies \$189.37; Card Services, postage & supplies \$333.07; Chelsea Cwach, deposit refund \$150.00; Colonial Research Chemical Corp, supplies \$420.96; Daily Republic, publishing \$382.01; Lemke Digging, repairs \$275.51; Miiller Gravel, street repairs \$2,025.00; Morgan Theeler, legal \$90.00; NorthWestern Energy, utilities \$797.06; Parkston Food Center, supplies \$141.09; Santel, telephone \$143.69; Schoenfish & Co, audit \$7,000.00; SD DENR, loan payment \$4,170.36; SD Dept of Revenue, testing \$196.00; SD One Call, locates \$5.25; SD Retirement, retirement \$1,355.58; Sonya Hespe, cafeteria plan \$300.00 and travel \$149.36; SPN, engineering \$500.00; The Road Guy, street repairs \$26,055.06; Weber Sanitation, garbage service \$1,270.00; Intuit, fees \$3.71; Aflac, insurance \$100.68; SD Dept of Revenue, sales tax \$87.52; USDA – RD, loan \$368.27 and \$1,023.00; US Treasury, payroll taxes \$2,535.86; WorldPay, credit card machine charges \$33.23.

BUSINESS

Joe Schroeder with SPN gave updates on the 6th Street project and Safe Routes to School. The 6th St will be completed this week and the subcontractor will come in and put down the grass seed. On the Safe Routes, the design will be finished within a couple weeks and will be submitted to the State for approval.

Ray Wermers had submitted a written complaint about the street work done in September in front of his house. Hespe read the complaint to the board but no action will be taken.

Hespe presented and reviewed the final audit report from Schoenfish & Co and the letter from Legislative Audit showing the audit was approved by the State.

Motion Perry, second Hjellum to accept the purchase agreement for the Holy Trinity Catholic Church. Roll call vote – aye, Hjellum, Caylor, Perry, Koch – nay, Fitzgerald. Motion carried.

Motion Fitzgerald, second Koch to increase Brett Scott's salary to \$41,600/year.

CITIZEN INPUT

Dale Meinke inquired about a culvert repair behind the Post Office and about the expense of the 6th Street project.

REPORTS

Monthly reports were reviewed. The next regular board meeting is Monday, November 9th at 6:00 pm.

EXECUTIVE SESSION

Motion Perry, second Hjellum to enter into executive session at 7:00 pm pursuant to SDCL 1-25-2.1. Hjellum declared executive session over at 7:41 pm.

Motion Koch, second Perry to set the Finance Office hours from 9:00 am – 4:30 pm Monday – Thursday, and to reduce Hespe's position to a part-time status with no benefits. Roll call vote – aye, Hjellum, Perry, Koch – nay, Fitzgerald, Caylor. Motion carried.

Motion Koch, second Perry to adjourn at 7:44 pm.

Sonya Hespe
Finance Officer

Lisa Hjellum
Chairman

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