

Regular Meeting, Ethan Town Board, 10-16-17

The Town of Ethan board met in regular session on October 16, 2017, at the Ethan City Hall at 6:05 pm. Trustees present were Lisa Hjellum, Jason Koch, Megan Perry with Gregg Thibodeau and Nancy Schoenfelder arriving later. City personnel present: Betty Raymond and Dave Duba. Also present were Robyn and Ryan Henglefeldt and Jeff Bathke and Mark Jenniges from Davison County Emergency Management.

Chairman Hjellum called the meeting to order and led the Pledge of Allegiance.
All motions were unanimously voted as aye unless stated otherwise.

APPROVAL OF AGENDA: Approved on motion by Perry, second by Koch to accept the agenda as posted.

APPROVAL OF MINUTES:

Motion Koch, second Perry to approve the minutes from the September 11th regular meeting and the September 18th special meeting. Motion approved. Community Center minutes from September 19th were reviewed.

APPROVAL OF CLAIMS:

Motion Perry, second Koch to approve the claims.

General, sewer, water, preservation and community center funds * employee and board wages – board wages \$820.16, employee wages \$3523.88; DENR \$10.00, training; SD Retirement \$562.80; Katrina McAdaragh, water meter refund \$71.08; Agland Co-op, fuel \$272.06; Avera Queen of Peace Health Service, testing \$52.50; Badger Meter, monthly charge \$124.09; Bender's Sewer & Drain, repairs \$1320.00; Betty Raymond, mileage \$49.50; Brown & Saenger, supplies \$109.55; Campbell Supply, supplies \$27.98; Card Services, postage & supplies \$257.06; Commercial Asphalt, street work \$8785.38; Daily Republic, publishing \$401.76; Dakota Pump, service \$708.75; Davison County Auditor, patrol \$1800.00; Donahue Electric, repairs \$844.76; Ethan Coop Lumber, supplies \$23.79; Industrial Chem Labs, supplies \$274.47; KO Pest, mosquito fogging \$95.00; Menards, supplies \$607.83; Miiller Gravel, gravel \$840.00; NorthWestern Energy, utilities \$1053.29; S&M Printing, supplies \$156.53; Santel, telephone and repair \$311.16; SD Department of Revenue, testing \$361.00; SPN, Maple St project \$971.60; Weber Sanitation, garbage service \$1350.00; QuickBooks Payroll Services \$3527.61; SD Dept of Revenue, sales tax \$93.32; US Treasury, employment taxes \$1392.28; USDA, loan payment \$1023.00; WorldPay, credit card machine charges \$23.28; Hanson Rural Water, tower/water \$4630.00.

FINANCIAL REPORTS: The Finance Officer presented the current financial statements to the Board. No action needed. Discussed paying off one loan or paying down on the larger loans. No action taken at this time.

WATER/SEWER REPORT: The Board reviewed and discussed the water loss report. Discussed sewer repair. Major concerns have been addressed with smaller repairs to be completed next year.

CITIZEN INPUT: None

OLD BUSINESS:

Community Center: New bathroom is nearing completion. New carpet and lighting are in and painting should be done soon.

Nuisance Properties: One special assessment was submitted to the County Auditor this year. Sheriff's report was reviewed.

Safe Routes to School: Motion by Perry, second by Schoenfelder to move forward with this project as final approval was received from the State. Motion carried.

Parking and Ditch on 3rd Street: Discussed options for removing rock from the ditch due to safety concerns. Discussed the parking situation with people picking up or dropping off children. The school may be doing a parking project on the west side of the school so further discussion was postponed until more information is available.

ELO Review: The finance officer reviewed the Banyon accounting software but due to cost advised to stay with QuickBooks and have ELO do a review the current program. Approved on motion by Thibodeau, second by Koch.

Street Signs: There currently are no grants available for complete replacement of street signs; therefore, only signs that are missing or damaged will be replaced.

Surplus Property: Discussed declaring 2 vacant city owned lots surplus and selling these lots for residential building. Tabled until next spring.

NEW BUSINESS:

Davison County Emergency Management personnel did a presentation of services available to the Town of Ethan. Also explained services available for planning and zoning. Discussion was held regarding building codes. Ethan is not zoned but does have ordinances detailing restrictions for setback allowances. Also discussed building permits which are required by ordinance.

A request was made by Arin Riggs to use the Community Center for football suppers next year. Schoenfelder suggested that they should use the school cafeteria. After discussion Schoenfelder made a motion to reject the request, seconded by Koch.

Snow Plow Routes: Plow routes will remain the same and it was noted that the fire department should be cleared while doing Main Street in case of emergencies.

Work Apparel: The council authorized the purchase of apparel with the Ethan logo. The apparel for Public Works will have reflective material to meet safety standards.

EXECUTIVE SESSION: None

The next regular board meeting is November 13th at 6:00 pm.

Motion by Koch, second by Perry to adjourn at 8:50 pm.

Betty Raymond
Finance Officer

Lisa Hjellum
Chairman

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