

Regular Meeting, Ethan Town Board 9-12-16

The Town of Ethan board met in regular session on September 12th, 2016 at the Ethan Town Hall at 6:00 pm. Trustees present were Chair Lisa Hjellum, Vice Chair Jason Koch, Megan Perry, Logan Sorenson and Howard Caylor. Staff present; Brett Scott and Mac Tilberg.

Chair Hjellum called the meeting to order and led the Pledge of Allegiance.
All motions were unanimously voted as Aye unless otherwise stated.

Motion by Perry, second by Koch to approve the agenda with the change of moving Citizen Input to Item #3 after approval of the agenda.

CITIZEN INPUT

None

APPROVAL OF MINUTES

Motion by Caylor, second by Sorenson, to approve Board minutes of August 8th, and August 22nd, along with minutes of the Community Center Committee of August 9th, and 29th.

APPROVAL OF CLAIMS

Motion by Perry, second by Koch to approve the claims as presented. General, Sewer, Water, Preservation and Community Center Funds. SD Retirement, late fee 33.99; Card Services; postage and supplies 41.16; Daily Republic, publishing 84.50; Ethan American Legion Post, community grant \$500.00; Farmers Alliance, supplies 73.75; Santel Communications; August phone 170.22; Davison County Auditor, June Sheriff Contract 1,800.00; Hanson Rural Water, bulk water 5,090.00; Menards, supplies 55.49; SD Retirement August contribution 769.92, Board wages 623.04; employees 5,973.13; Quickbooks payroll services, fees to process wages 3.73; Mikes Corner, batteries for sirens 864.00; Santel Communications, computer virus removal 497.00; Schoenfish & Co., annual report 750.00; SD Dept. of Revenue, Sales Tax 98.20; US Treasury, payroll taxes 1,318.14; SD Retirement, late fee 140.38; Badger Meter, August service contract 69.66; Brown and Sanger, supplies 54.21; Lemke Digging, curb stop repair 450.00; Miller Gravel, streets \$675.00; S&M Printing, meter cards 38.00; SD Association of Rural Water Systems, annual dues 345.00; SD Municipal League, annual conference registration \$100.00; World Pay, credit card services utility payments 50.40; AFLAC, insurance 73.12; USDA, storm water and sewer loan 1023.00; USDA, water loan 368.27; Agland Coop, fuel, tires 806.95; Badger meter, September service contract 69.66; Campbell Supply, supplies 157.90; Clark Paving, seal coat Town Hall Parking lot 1,392.30; Colonial Research Chemical Corp, supplies 82.08; Industrial Chem Labs, supplies 163.01; Malcolm Tilberg, mileage, copies 64.20; Northwestern Energy, electric 969.16; Santel Communications, September phone 197.47; SD Dept. of Revenue, water testing 15.00; Weber Sanitation, contract 1,270.00; Daily Republic, publish August minutes 145.29; ELO Prof. LLC, accounting support 1,550.00;

BUSINESS

Motion by Hjellum second by Sorenson to table the Fire Department request for Community grant funds of \$500.00 until June of 2017.

Representatives from the Mitchell Food Pantry presented the "Senior Box Program" supplemental food program for senior citizens. They currently provide over 70 boxes of food for seniors each month. The program operates on the 2nd Monday of each month. Application forms and flyers were handed out to place in businesses around Town to help promote access to the program. The board thanked the representatives and will support their program by placing flyers and applications on the bulletin board at Town Hall.

The board reviewed the progress of tree trimming above the Streets, Alleys, and Sidewalks in Town. A property owner was present and reviewed their properties with the Board to ensure the work completed was in compliance. Motion by Hjellum second by Perry to hire B&H tree service to trim any remaining properties notified that have not completed trimming and bill the costs to the property owner. Other nuisances were discussed and the Board directed staff to contact a property owner with items stored in an alley and directed the items be removed. The owner of parcels 1300.00400.011.00 and 13200.00700.005.00 was present to discuss the remaining nuisances with the Board. The properties listed must still secure the openings of three structures or remove the structures. There are some dead trees that may still need to be removed. Trustees will meet with the property owner on site, to finalize the remaining issues. Motion by Hjellum, second by Perry to inspect the properties on Thursday, September 15th, with completion of any remaining nuisances left to abate by October 15th. An agenda item will be placed on the October Board meeting to either approve the completion of all abatements and release the properties from the Nuisance abatement order, or the demolition and tree removal not completed by October 15th will be completed by the Town. The cost in the amount of \$15,919.80 previously billed and due on September 23rd 2016 must be settled on or before October 11th, or the costs thereof will be filed as an assessment against all properties owned.

Betty Raymond, Community Center Committee Treasurer was present and reported on the progress at the Community Center. The kitchen is framed and sheet rocked. Taping and texturing should be completed in the next 2-3 weeks. Flooring quotes and appliances are next. Committee members doing work on the project to lower contracted costs may not be compensated for their work in the future. The Board discussed ensuring the Committee look for more than one quote for goods and services and to get bills into the Finance Office timely for payment. A \$10,000 grant was received from the SD Community Foundation, and work from volunteers can be used as in kind match towards the grant. More fundraising will be necessary. The committee is looking at the end of October for an opening date.

Motion by Hjellum, second by Sorenson to approve the 2015 annual report.

Motion by Perry, second by Caylor to approve Ordinance 2016-1 on second reading and adopt the 2017 budget and appropriations for the Town of Ethan.

Motion by Perry, second by Koch to approve street closing for the Homecoming Parade September 23rd.

Motion by Sorenson second by Koch to change the regular meeting date of October 10th to a special meeting on October 11th, due to the holiday.

EXECUTIVE SESSION

None

Motion by Perry, second by Koch to adjourn at 8:30 p.m.

Mac Tilberg
Finance Officer

Lisa Hjellum
President