

# South Dakota Towns and Townships Bond Alliance

*For Office Use Only*  
Date Rcv'd \_\_\_\_\_  
Dues Pd \_\_\_\_\_  
Bond Payment \_\_\_\_\_  
Cert. Sent \_\_\_\_\_

## APPLICATION FOR PUBLIC OFFICIAL BOND – FINANCE OFFICER

\_\_\_\_\_ Check Here if Same as Last Year(Current Members Only) (If same as last year skip to #29)

1. Town Name \_\_\_\_\_ 2. County \_\_\_\_\_
3. Name of Applicant \_\_\_\_\_ Email \_\_\_\_\_  
Residence Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_
4. Position: \_\_\_\_\_ 5. To Whom Bond is Given \_\_\_\_\_ 6. Amount of Bond \_\_\_\_\_
7. Applicant's Official Title: \_\_\_\_\_ Elected or Appointed (Circle one)
8. Are any other Bonds furnished by you in connection with this or any other official position? \_\_\_\_\_ Yes \_\_\_\_\_ No
9. If so, state the position, the amounts of Bonds and Names of Sureties:  
\_\_\_\_\_
10. Have you ever been bonded before? \_\_\_\_\_ Yes \_\_\_\_\_ No 11. Have you ever been denied a Bond? \_\_\_\_\_ Yes \_\_\_\_\_ No
12. If you have been denied a Bond, explain: \_\_\_\_\_
13. Have you ever been convicted of a felony? \_\_\_\_\_ Yes \_\_\_\_\_ No If yes, describe: \_\_\_\_\_  
\_\_\_\_\_
14. Duties of your office – State fully \_\_\_\_\_  
\_\_\_\_\_
15. Money Handled during year (Approximate): Amount: \$ \_\_\_\_\_
16. Largest Amount on Hand at any time: \$ \_\_\_\_\_ Period of Largest Amount: \_\_\_\_\_
17. To whom are receipts turned over \_\_\_\_\_ How Often? \_\_\_\_\_
18. Periods of Largest Receipts \_\_\_\_\_
19. Depository Banks \_\_\_\_\_ Limit of Deposit, if any \_\_\_\_\_
20. Depositories designated by (attach copies of Resolutions, if new) \_\_\_\_\_  
\_\_\_\_\_
21. Deposits in Name of \_\_\_\_\_
22. Will interest on deposit be paid to Applicant – Personally? \_\_\_\_\_ Yes \_\_\_\_\_ No
23. Are funds withdrawn by check of Applicant? \_\_\_\_\_ Yes \_\_\_\_\_ No 24. Are counter signatures required? \_\_\_\_\_ Yes \_\_\_\_\_ No  
If yes, are all checks properly countersigned? \_\_\_\_\_ Yes \_\_\_\_\_ No
25. Are funds paid on Warrants? \_\_\_\_\_ Yes \_\_\_\_\_ No 26. Do Warrants become part of check or draft? \_\_\_\_\_ Yes \_\_\_\_\_ No
27. Securities in Custody of Applicant: \$ \_\_\_\_\_ Where Deposited: \_\_\_\_\_
28. What Joint Control? \_\_\_\_\_
29. Accounts Audited by: \_\_\_\_\_ How Often? \_\_\_\_\_
30. Date of Last Audit: \_\_\_\_\_ Is Audit required by law? \_\_\_\_\_ Yes \_\_\_\_\_ No
31. What taxes collected \_\_\_\_\_
32. Approximate Amount Collected: \_\_\_\_\_ When collected? \_\_\_\_\_
33. Extent of liability for uncollected taxes: \_\_\_\_\_

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34. How Relieved from Liability: \_\_\_\_\_

35. Date of Annual Settlement: \_\_\_\_\_ With Whom? \_\_\_\_\_

36. Tax Liens filed - When? \_\_\_\_\_

37. Do you continue to collect delinquent taxes and how long? \_\_\_\_\_

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Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*Office use*      **Date Received** \_\_\_\_\_